

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://www.growmonroe.org/comida/about/report
2. As required by section 2800(9) of PAL, did the authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://www.growmonroe.org/comida/about/report
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the authority?	Yes	N/A
5. Does the authority have an organization chart?	Yes	http://www.growmonroe.org/comida/about/report
6. Are any authority staff also employed by another government agency?	Yes	County of Monroe
7. Does the authority have Claw Back agreements?	Yes	

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://www.growmonroe.org/comida/about/board
4. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
5. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://www.growmonroe.org/comida/board-meetings
6. Has the Board adopted a statement of Board duties and responsibilities?	Yes	http://www.growmonroe.org/comida/policies
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://www.growmonroe.org/comida/policies
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://www.growmonroe.org/comida/policies
9. Does the Board review and monitor the authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Is there a separation of the Board and CEO/Senior Management positions in accordance with Section 2824(3) of PAL?	Yes	N/A
12. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
13. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
14. Are the authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A

Board of Directors Listing

Name	Chair?	If Yes, Chair Designated By	Appointed By	Nominated By	Confirmed by Senate	Complied w/Training Requirement Of Section 2824	Also holds elected or appointed State government position?	Also holds elected or appointed municipal government position?	Term Start Date	Term Expiration Date
Moore, Stephen	No		Local	Local		Yes	No	No	07/19/2005	Pleasure of Authority
Stuart, Hank	No		Local	Local		Yes	No	No	09/01/2000	Pleasure of Authority
Hurlbut, Robert	No		Local	Local		Yes	No	No	05/01/1999	Pleasure of Authority
Caccamise, Eugene	No		Local	Local		Yes	No	No	07/01/2008	Pleasure of Authority
Burr, Ann	No		Local	Local		Yes	No	No	07/19/2005	Pleasure of Authority
Mazzullo, Theresa B	Yes	Elected by Board	Local	Local		Yes	No	No	07/19/2005	Pleasure of Authority
Doyle, Lauren	No		Local	Local		Yes	No	No	07/19/2005	Pleasure of Authority

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/Part Time	Exempt Indicator	Annualized Salary paid by Authority	Bonus Amount paid by Authority	Over time Amount paid by Authority	Total Compensation paid by Authority	Individual also paid by another entity to perform the work of the authority	If yes, is the payment made by state or local government?
Birr, Lydia	Empire Zone Coordinator	Professional				FT	Yes	55,623.79			55,623.79	No	
Keefe, Sharon	Sr. Management Analyst	Professional				PT	No	0.00			0	Yes	Yes
Lawson, Martin	Program Director	Professional				FT	Yes	87,543.69			87,543.69	No	
Liberti, Elaine	Administrative Assistant	Administrative and Clerical				FT	Yes	65,194.92			65,194.92	No	
Malone, Martha	Research Specialist	Professional				FT	Yes	50,336.83			50,336.83	No	
Seil, Judy	Executive Director	Executive				PT	No	0.00			0	Yes	Yes
Snyder, Ryan	WD Manager	Professional		WD Manager		PT	No	0.00			0	Yes	Yes

Benefit Information

During the fiscal year, did the authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Membership	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of These Benefits	Other
Doyle, Lauren	Board of Directors												X	
Mazzullo, Theresa B	Board of Directors												X	
Burr, Ann	Board of Directors												X	
Moore, Stephen	Board of Directors												X	
Hurlbut, Robert	Board of Directors												X	
Stuart, Hank	Board of Directors												X	
Caccamise, Eugene	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Membership	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of These Benefits	Other
No Data has been entered by the Authority for this section in PARIS														

Subsidiary/Affiliate Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other affiliates or subsidiaries of the authority that are active, not included in the PARIS reports submitted by this auth No

Name of Subsidiary/Affiliate	Status	Requested Changes
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Subsidiary/Affiliate Creation

Name of Subsidiary/Affiliate	Establishment Date	Entity Purpose
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Subsidiary/Affiliate Termination

Name of Subsidiary/Affiliate	Termination Date	Termination Reason	Proof Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$3,173,533
Investments	\$0
Receivables, net	\$5,802
Other assets	\$47,279
Total Current Assets	\$3,226,614
Noncurrent Assets	
Restricted cash and investments	\$0
Long-term receivables, net	\$0
Other assets	\$0
Capital Assets	
Land and other nondepreciable property	\$0
Buildings and equipment	\$1,394
Infrastructure	\$0
Accumulated depreciation	\$0
Net Capital Assets	\$1,394
Total Noncurrent Assets	\$1,394
Total Assets	\$3,228,008

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$6,934
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$24,905
Deferred revenues	\$0
Bonds and notes payable	\$0
Other long-term obligations due within one year	\$0
Total Current Liabilities	\$31,839

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$0
Bonds and notes payable	\$0
Other long-term obligations	\$0
Total Noncurrent Liabilities	\$0

Total Liabilities

\$31,839

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$1,394
Restricted	\$0
Unrestricted	\$3,194,775
Total Net Assets	\$3,196,169

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSOperating Revenues

Charges for services	\$1,314,235
Rental & financing income	\$0
Other operating revenues	\$189,112
Total Operating Revenue	\$1,503,347

Operating Expenses

Salaries and wages	\$345,524
Other employee benefits	\$79,036
Professional services contracts	\$325,298
Supplies and materials	\$11,682
Depreciation & amortization	\$1,707
Other operating expenses	\$110,273
Total Operating Expenses	\$873,520

Operating Income (Loss) **\$629,827**

Nonoperating Revenues

Investment earnings	\$17,885
State subsidies/grants	\$0
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$0
Total Nonoperating Revenue	\$17,885

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSNonoperating Expenses

Interest and other financing charges	\$0
Subsidies to other public authorities	\$0
Grants and donations	\$1,146,191
Other nonoperating expenses	\$0
Total Nonoperating Expenses	\$1,146,191
Income (Loss) Before Contributions	(\$498,479)
Capital Contributions	\$0
Change in net assets	(\$498,479)
Net assets (deficit) beginning of year	\$3,694,648
Other net assets changes	\$0
Net assets (deficit) at end of year	\$3,196,169

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	No

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation	0.00	0.00	0.00	0.00	0.00
Revenue					
Other Non-State Funded					
Conduit					
Conduit Debt	0.00	543,845,340.00	0.00	25,171,687.00	518,673,653.00
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the authority is required to prepare a report at least annually of all real property of the authority. Has this report been prepared?	Yes	http://www.growmonroe.org/comida/about/report
2. Has the authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://www.growmonroe.org/comida/policies
3. In accordance with Section 2896(1) of PAL, has the authority named a contracting officer who shall be responsible for the authority's compliance with and enforcement of such guidelines?	Yes	

IDA Projects

IDA Projects Summary Information:

Total Number of Projects	Total Exemptions	Total PILOT Paid	Net Exemptions	Net Employment Change
402	\$23,420,632.80	\$10,658,390.21	\$12,762,242.59	23,491

Additional Comments: